

UNIVERSITY OF ENGINEERING & TECHNOLOGY, PESHAWAR
MINUTES OF THE TENDER OPENING MEETING OF UNIVERSITY PURCHASE
COMMITTEE HELD ON FEBRUARY 15, 2022.

Agenda: Pre-bid meeting of regarding procurement of stationary items for PESCO Project, UET Peshawar.

Venue: University Conference Hall, University of Engineering & Technology Peshawar.

A pre-bid meeting of University Purchase Committee regarding procurement of stationary items for PESCO Project was held at 11:00 A.M on 15-02-2022 in the Conference Hall of the UET Peshawar under the Chairmanship of Dr. Rashid Nawaz, Director Admission/Project Director PESCO Project.

The participants included:

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|--------------------------------|--|
| 1. Prof; Dr. Mudassar Habib | Convener, University Purchase Committee/Chairman |
| 2. Prof; Dr. Misbah Ullah Khan | Treasurer, UET Peshawar. |
| 3. Prof; Dr. Rashid Nawaz | Project Director PESCO/Director Admission/
UET, Peshawar. |
| 4. Madam Farkhanda Suleman | Additional Director Accounts, UET Peshawar. |
| 5. Mr. Aurangzeb | Member/Secretary |

Proceedings:

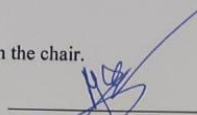
The meeting was started with the name of ALLAH. The chair welcomed the representatives of participating firms and presented the Tender Notice already floated in press via tender dated 4th of February, 2022. The item specification was discussed in detail. Comments of the firms and decision taken are as under:-

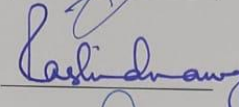
S.No	Point of Discussion	Decision
1.	The participating firms inquired about the demanded items quantity to ascertain the perspective 2 % CDR amount.	The Committee agreed to fix the CDR to Rs.500,000/- as per recommendations.
2.	The fifteen days delivery time after issuance of work order printing and slugging of "OMR Respond Sheets" is short and needs to be revised.	The Committee decided to issue Phase wise supply orders with time limits defined as per work order.
3.	A4 Envelops will be simple or printed?	Sample of A4 envelops will be shared by the firm. A4 envelops will be simple, sealable and two way printing required.
4.	What will be the quality of Answer Sheet and printing details?	1. Quality Original Sheet: 48 Channel, A4 size, 80 gsm Imported Paper as per already floated detailed specifications. 2. Printing Details Pre slugged OMR Response sheet with carbon copy sheets, Two colour Printing required, Single side, pre-filled bubbles of candidate, Pre-printed candidate information i.e Candidate ID Name, Roll No., Paper Type, category wise, instruction printed, Candidate picture can be printed as optional by not charging additional cost for same etc; etc; as per advertisement. As such, 100 No's of Samples of Answer Sheets will be provided by each participating firm.
5.	Time for provision of printing Data	Printing data shall be shared as and when finalized.
6.	Packing and delivery of papers	Center wise packing of papers shall be made by the firm and shall be delivered in person not through courier service to UET, Peshawar..

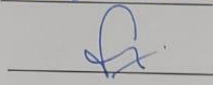
7.	What is carbon paper weightage?	The weightage of carbon paper should be 40-60 gsm ,carbon paper should be 3 ply with 100 % accurate results as per advertised Tender and detailed specifications.
8.	What shall be mode of Payment?	The mode of payment will processed Phase wise upon successful execution of scanning results.
9.	What will the time period of security retention?	Security shall be retained for period of 06 months after successful execution of PESCO Project.

The meeting ended with the words of thanks to and from the chair.

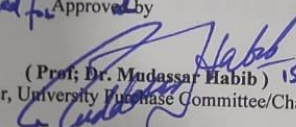
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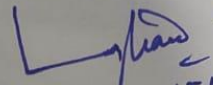




Recommended for Approved by


(Prof; Dr. Mudassar Habib) 15/02/2022
Convener, University Purchase Committee/Chairman

APPROVED BY


V.C
15/2/2022
UET PESHAWAR.