



**UNIVERSITY OF ENGINEERING AND TECHNOLOGY PESHAWAR**  
**PROFORMA REGARDING SCHOOL DUES IN RESPECT OF THE CHILDREN OF ENGINEERING UNIVERSITY**  
**EMPLOYEES FOR ACADEMIC YEAR 2021-22**

I \_\_\_\_\_ S/O \_\_\_\_\_ have admitted my children in the \_\_\_\_\_ School. The payment of Admission/Annual charges and tuition fee may please be allowed to the Principal as per rules. I hereby certify that all the information provided in this form are correct.

**DETAIL OF ADMITTED CHILDREN**

Name	Class	Date of Admission (incase admission is taken for current academic year)
1.		
2.		
3.		
4.		

Signature: \_\_\_\_\_

Designation: \_\_\_\_\_

Name: \_\_\_\_\_

Section/Dept: \_\_\_\_\_

**EMPLOYEE SERVICE CERTIFICATE**

It is certified that \_\_\_\_\_ is permanent employee of this University working as \_\_\_\_\_ in the Section/ Department of \_\_\_\_\_ of this University since \_\_\_\_\_.

**Registrar/Estt:Officer**

**Head of Section/Department**

**SCHOOL CERTIFICATE**

Name of School	School Fee Account Detail
Contact No.(official): _____	Title: _____ A/c No.: _____

Name of student	Class	Admn. Reg. No.	Admn. Fee per year *	Promotion/ Renewal/ Annual Fee	Tuition Fee per month (Rs.)	Total Amount (Rs.)

*Note: \* Admission fee will be paid only once upon admission in specific school.*

It is certified that the above information are correct. In case the student leaves the school, I will inform the University authority accordingly and undertake that the balance amount due to him will be refunded to the University.

The Principal of the concerned school should attach the following documents with each bill:-

- 1- A Copy of the Registration Certificate issued by the Education Department
- 2- Location/Corporation Limit Certificate of School to be issued by the authority.

\_\_\_\_\_  
**PRINCIPAL**

**Required items to be attached by UET Employee:**

1. Admission fee paid challan/invoice
2. Tuition fee (monthly/quarterly) paid challan for atleast two months.
3. Paid challan/invoice in case of Renewal/Promotion/Annual fee.